

**DATE:** May 24, 2010

**TO:** RMC Governing Board

**FROM:** Belinda V. Faustinos, Executive Officer

**SUBJECT:** Item 26: Consideration of resolution authorizing a matching grant to the Watershed Conservation Authority for implementation of the Urban Watersheds Grant Program (RMC09111) if approved by the Environmental Protection Agency (EPA).

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**PROGRAM AREA:** Multiple

**PROJECT TYPE:** Planning

**JURISDICTION:** Upper San Gabriel and Rio Hondo Watersheds

**PROJECT MANAGER:** Valorie Shatynski

**RECOMMENDATION:** That the RMC authorize a matching grant to the Watershed Conservation Authority (WCA) in the amount of up to \$150,000 for implementation of the Urban Watershed Grant Program (RMC09111) if approved by the Environmental Protection Agency (EPA).

**PROJECT'S DESCRIPTION:** This matching grant seeks the funding necessary to meet the EPA grant match requirement of 25% of the Targeted Watersheds Grant Program: Urban Watershed Capacity Building Grant. The total amount of federal funding expected to be available under this grant of approximately \$600,000, depending on EPA funding levels and other applicable considerations. EPA is seeking a qualified grantee to establish a competitive urban watershed small grant program, and provide urban watershed technical services.

**BACKGROUND:** The U.S. Environmental Protection Agency (EPA) anticipates awarding one cooperative agreement to an eligible entity to manage an Urban Watershed Capacity Building Grant under the Targeted Watershed Grants Program. Specifically, EPA is soliciting proposals from eligible applicants that address the following two project components: (1) establish and manage a competitive urban watershed subaward program; and (2) provide urban watershed technical services. For the subaward program, the applicant will: i) prepare and advertise a competitive Request for Proposals (RFP), establish review criteria for evaluating and selecting subaward proposals, and make subawards to support urban watershed capacity building projects for activities that lead to environmental, public health, and related socioeconomic benefits to the surrounding communities and their residents; ii) oversee and monitor subawardees for successful completion of the urban watershed capacity building projects; and iii) qualitatively and quantitatively measure and report on the environmental results of the urban watershed capacity building projects accomplished through the subawards. For the urban watershed technical services, the applicant will provide outreach and technical support to subawardees to broaden participation in urban watershed capacity building projects.

Eligible applicants are states, local governments, public and private nonprofit institutions/organizations, federally recognized Indian tribal governments, U.S. territories or possessions, and interstate agencies. For-profit commercial entities and all federal agencies are

ineligible. The cooperative agreement funded as a result of this announcement will be awarded under the authority contained in the 2007 Appropriations, H.J. Res. 20 (P.L. 110-5) for Targeted Watershed Grants.

The total amount of federal funding expected to be available under this announcement is approximately \$600,000, depending on EPA funding levels and other applicable considerations. EPA will fund a maximum of 75 percent of the total project cost. EPA anticipates awarding one cooperative agreement under this announcement with a three year project period. The subawards funded under the cooperative agreement must be completed prior to the end of the cooperative agreement project period. The subawards need to be completed in sufficient time for the recipient to, for example, aggregate results and ensure that subawardees have been reimbursed for all incurred costs. The anticipated number of subawards is estimated at five to seven, at approximately \$40,000 to \$60,000. However, applicants can identify a slightly different range and average amount of each subaward as part of their proposals.

The WCA is seeking a grant to be awarded in late summer or early fall of 2010 under this program that will allow it to establish and manage an urban watershed subaward program and provide urban watershed technical services to subawardees. Several subawards are proposed by the WCA that will focus on watershed capacity building through environmental training and stakeholder collaboration. Under the WCA proposal the project area includes the Upper San Gabriel Watershed and Rio Hondo Watershed. The selection of this geographical area will allow for this project to be easily incorporated with the established Upper San Gabriela and Rio Hondo Watershed Coordination Program administrated by the WCA. This RMC grant would only be effective if the EPA grant is awarded to the WCA, and any such grant program would be brought back to the RMC for approval.

**URGENCY:** The Urgency Criteria as adopted on January 22, 2007 is as follows:

1. A delay in recommending the action will result in loss of a matching funds opportunity.
2. A delay in recommending the action will result in a lost opportunity for projects which are already part of a RMC programmatic objective.
3. A delay in recommending the action will result in a lost opportunity to apply for other funds to promote RMCs' programmatic and policy objectives.

This project falls under the urgency criteria set by the RMC because without the RMC grant the WCA is not eligible to receive EPA match funding. The urgency request letter is attached as Exhibit A.

**FISCAL INFORMATION:** The total federal funding available to the Watershed Conservation Authority under the Urban Watersheds Grant Program is \$600,000. This Urban Watersheds Grant Program matching grant request (RMC09111) is for 25% or up to \$150,000 match of the total award if an award is given from the EPA to the WCA.

The recommended action is consistent with the following Public Resources Code Section:

75050. The sum of nine hundred twenty eight million dollars (\$928,000,000) shall be available for the protection and restoration of rivers, lakes and streams, their watersheds and associated land, water, and other natural resources in accordance with the following schedule:... (g) The sum of seventy two million dollars (\$72,000,000) shall be available for projects within the watersheds of the Los Angeles and San Gabriel Rivers according to the following schedule:

(1) \$36,000,000 to the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy pursuant to Division 22.8 (commencing with Section 32600).....

75060. The sum of five hundred forty million dollars (\$540,000,000) shall be available for the protection of beaches, bays and coastal waters and watersheds, including projects to prevent contamination and degradation of coastal waters and watersheds, projects to protect and restore the natural habitat values of coastal waters and lands, and projects and expenditures to promote access to and enjoyment of the coastal resources of the state, in accordance with the following schedule:.... (3) To the Rivers and Mountains Conservancy.....\$15,000,000.

**LEGISLATIVE AUTHORITY AND RMC ADOPTED POLICIES/AUTHORITIES:** The Rivers and Mountains Conservancy (RMC) statute provides in part that:

Section 32604: The conservancy shall do all of the following:

- (a) Establish policies and priorities for the conservancy regarding the San Gabriel River and the Lower Los Angeles River, and their watersheds, and conduct any necessary planning activities, in accordance with the purposes set forth in Section 32602.
- (c) Approve conservancy funded projects that advance the policies and priorities set forth in Section 32602.

32602. There is in the Resources Agency, the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy, which is created as a state agency for the following purposes:....

(b) To preserve the San Gabriel River and the Lower Los Angeles River consistent with existing and adopted river and flood control projects for the protection of life and property.

Section 32604: The conservancy shall do all of the following:

Section 32614.5:

- (a) The conservancy may award grants to local public agencies, state agencies, federal agencies, and nonprofit organizations for the purposes of this division.
- (b) Grants to nonprofit organizations for the acquisition of real property or interests in real property shall be subject to all of the following conditions:
  - (1) The purchase price of any interest in land acquired by the nonprofit organization may not exceed fair market value as established by an appraisal approved by the conservancy.
  - (2) The conservancy approves the terms under which the interest in land is acquired.
  - (3) The interest in land acquired pursuant to a grant from the conservancy may not be used as security for any debt incurred by the nonprofit organization unless the conservancy approves the transaction.
  - (4) The transfer of land acquired pursuant to a grant shall be subject to the approval of the conservancy and the execution of an agreement between the conservancy and the transferee sufficient to protect the interests of the state.
  - (5) The state shall have a right of entry and power of termination in and over all interests in real property acquired with state funds, which may be exercised if any essential term or condition of the grant is violated.
  - (6) If the existence of the nonprofit organization is terminated for any reason, title to all interest in real property acquired with state funds shall immediately vest in the state, except that, prior to that termination, another public agency or nonprofit organization

- may receive title to all or a portion of that interest in real property, by recording its acceptance of title, together with the conservancy's approval, in writing.
- (c) Any deed or other instrument of conveyance whereby real property is acquired by a nonprofit organization pursuant to this section shall be recorded and shall set forth the executory interest or right of entry on the part of the state.

Government Code Section 6500 provides in part that: "a "public agency" includes, but is not limited to, the federal government or any federal department or agency, this state, another state or any state department or agency, a county, county board of education, county superintendent of schools, city, public corporation, public district, regional transportation commission of this state or another state, or any joint powers authority formed pursuant to this article by any of these agencies. Section 6502 further provides that "If authorized by their legislative or other governing bodies, two or more public agencies by agreement may jointly exercise any power common to the contracting parties, even though one or more of the contracting agencies may be located outside this state.

On April 24, 2003 the RMC adopted Resolution 03-11 authorizing a Joint Powers Agreement between the RMC and the Los Angeles County Flood Control District establishing the Watershed Conservation Authority created for the purposes of providing a comprehensive program to expand and improve the open space and recreational opportunities for the conservation, restoration and environmental enhancement of the San Gabriel and Lower Los Angeles Rivers Watershed area consistent with the goals of flood protection, water supply, groundwater recharge and water conservation.

# Watershed Conservation Authority

**Governing Board****Teresa Villegas,  
Chair**

Designee for Gloria Molina  
Los Angeles County Board of  
Supervisors, 1<sup>st</sup> District

**Dan Arrighi**

Rivers and Mountains  
Conservancy

**Frank Colonna**

Rivers and Mountains  
Conservancy

**Vacancy**

Rivers and Mountains  
Conservancy

**Karly Katona**

Designee for Mark Ridley-  
Thomas  
Los Angeles County Board of  
Supervisors, 2<sup>nd</sup> District

**Brian Mejia,****Vice Chair**

Designee for Michael D.  
Antonovich  
Los Angeles County Board of  
Supervisors, 5<sup>th</sup> District

**Curtis Pedersen**

Designee for Don Knabe  
Los Angeles County Board of  
Supervisors, 4<sup>th</sup> District

**Edward Wilson**

Rivers and Mountains  
Conservancy

**Gail Farber**

Director  
Los Angeles County  
Department of Public Works

**Belinda V. Faustinos**

Executive Officer

May 12, 2010

Ms. Belinda Faustinos  
Executive Officer  
Rivers and Mountains Conservancy  
100 N. Old San Gabriel Canyon Road  
Azusa, CA 91702

Re: EPA Urban Watershed Grant Program (RMC09111)

Dear Ms. Faustinos:

The Watershed Conservation Authority hereby requests Urgency Funding for the EPA Urban Watershed Grant Program (RMC09111) project in the amount of up to \$150,000. This request is due to a new federal funding opportunity for the WCA. This opportunity requires non-federal matching funds of 25%.

A delay in recommending the action will result in a loss of matching funds opportunities. The matching funds opportunity includes up to \$600,000 from the US Environmental Protection Agency (EPA) for capacity building within urban watersheds. It is understood that this grant proposal to the RMC Board is contingent upon confirmation of the EPA awarding up to \$600,000 to the WCA for capacity building with RMC Territory.

Sincerely,

  
Jane Beesley,  
Deputy Executive Officer

JB: (RR)

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Grant\RMC\\_UrgencyFundingRequest.docx](L:\Projects\EPA Urban Watershed Capacity Building Grant\RMC_UrgencyFundingRequest.docx)

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MAY 12 2010

RIVERS & MOUNTAINS  
CONSERVANCY

May 24, 2010 - Item 26

RESOLUTION NO. 2010-55

CONSIDERATION OF A RESOLUTION AUTHORIZING A MATCHING GRANT TO THE WATERSHED CONSERVATION AUTHORITY FOR IMPLEMENTATION OF THE URBAN WATERSHED GRANT PROGRAM IF APPROVED BY THE ENVIRONMENTAL PROTECTION AGENCY (EPA).

WHEREAS, The legislature has found and declared that the San Gabriel River and its tributaries, the Lower Los Angeles River and its tributaries, and the San Gabriel Mountains, Puente Hills, and San Jose Hills constitute a unique and important open space, environmental, anthropological, cultural, scientific, educational, recreational, scenic, and wildlife resource that should be held in trust to be preserved and enhanced for the enjoyment of, and appreciation by, present and future generations; and

WHEREAS, The people of the State of California have enacted the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, which provides funds for the RMC grant program; and

WHEREAS, The RMC may award grants to local public agencies, state agencies, federal agencies, and nonprofit organizations for the purposes of Division 22.8 the Public Resources Code; and

WHEREAS, This project is consistent with the purposes of Division 22.8 of the Public Resources Code and the Bond Act; and

WHEREAS, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); and NOW

*Therefore be it resolved that* the RMC hereby:

1. FINDS that this action is consistent with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Act and is necessary to carry out the purposes and objectives of Division 22.8 of the Public Resources Code.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. ADOPTS the staff report dated May 24, 2010.
4. APPROVES the grant in the amount not to exceed \$150,000 to the Watershed Conservation Authority for the implementation of the Urban Watershed Grant Program (RMC09111) if approved by the Environmental Protection Agency (EPA).
5. DIRECTS the Executive Director to obtain RMC approval of any sub-grant award under this grant.

*~ End of Resolution ~*

May 24, 2010  
Resolution 2010-55

Passed and Adopted by the Board of the  
SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS  
CONSERVANCY on May 24, 2010

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Frank Colonna, Acting Chair

ATTEST:

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Terry Fujimoto  
Deputy Attorney General

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**DATE:** May 24, 2010

**TO:** RMC Governing Board

**FROM:** Belinda V. Faustinos, Executive Officer

**SUBJECT:** Item 27: Consideration of a resolution authorizing amendment to an interagency agreement with Cooperative Personnel Services (RMC09511).

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**PROJECT MANAGER:** Valorie Shatynski

**RECOMMENDATION:** That the RMC adopt a resolution authorizing an amendment to the interagency agreement with Cooperative Personnel Services (RMC09511) not to exceed \$25,000 and extend the agreement period through December 31, 2010.

**BACKGROUND:** Under the authority provided to the Executive Officer, the RMC entered into an interagency agreement with Cooperative Personnel Services Human Resource Services (CPS) in the amount of \$9,999.99 for provide support for response to the 2008-09 Audit under contract RMC09511. This amendment recommended by staff would increase the agreement by \$15,000 to a revised total of \$25,000 and extend the agreement period through December 31, 2010. The revised Scope of Work will include assistance to RMC staff in development and monitoring of the Audit Corrective Action Plan. Exhibit A provides the detailed Scope of Work for this contract amendment.

CPS is a self-supporting public agency providing a full range of human resource services to the public and nonprofit sectors. CPS has unique expertise in delivering human resources management and consulting services, employment testing, assessment services, etc., to government agencies throughout North America. CPS can provide a variety of services with highly qualified personnel. Headquartered in Sacramento, CA, CPS has offices in Washington, D.C., Bethesda, MD and Long Beach, CA. CPS has provided services to public agencies for more than 70 years.

For this engagement, CPS has assembled a team that possesses extensive experience in California government auditing, consulting and project management. Mr. Roger Ganse, the Manager for CPS State Consulting Services, will provide overall direction as the Project Director. Mr. Jeff Mikles, PMP, is the Project Manager and Lead Consultant. Mr. Arnold Schuler, Senior Consultant, will provide assistance where time allows. Team resumes are attached as Exhibits B, C and D.

The project will be managed in accordance with the best practice standards of the Project Management Institute.

State agencies such as the RMC and CPS are allowed and encouraged to enter into interagency agreements for services as appropriate and feasible. In the case of the CPS, the interagency agreement with the RMC provides for cost effective critical services.

**FISCAL INFORMATION:** The funding for this project will utilize Environmental License Plate Funds for this contract from the agency's support budget.

**LEGISLATIVE AUTHORITY AND RMC ADOPTED POLICIES/AUTHORITIES:** The Rivers and Mountains Conservancy (RMC) statute provides in part that: Section 32614: The conservancy may do all of the following:

- (b) Enter into contracts with any public agency, private entity, or person necessary for the proper discharge of the conservancy's duties, and enter into a joint powers agreement with a public agency, in furtherance of the purposes set forth in Section 32602.
- (e) Enter into any other agreement with any public agency, private entity, or person necessary for the proper discharge of the conservancy's duties for the purposes set forth in Section 32602.

May 7, 2010

Valorie Shatynski  
Deputy Executive Officer  
Rivers and Mountains Conservancy  
100 Old San Gabriel Canyon Road  
Azuzu, CA 91702

Dear Ms. Shatynski:

I am following up on your recent discussions with CPS Project Manager Jeff Mikles concerning additional assistance that CPS may provide the Conservancy in responding to the recent Office of State Audits and Evaluations audit. I understand that you would like to modify the scope of our current Standard Agreement to include this additional assistance.

With this letter, I would like to register CPS's agreement to modifying the Scope of Work in our current Agreement to include:

Developing and monitoring the Conservancy's *Corrective Action Plan*;

Assessing and overseeing the implementation of improvements in the Conservancy's grants management and procurement processes. To include:

- performing a business requirements analysis;
- preparing a Request for Proposal/Request for Offer for implementation of necessary improvements;
- assisting with vendor selection; and;
- providing project management services associated with the implementation of improvements.

CPS proposes that that the current Standard Agreement be amended to add \$15,000 to the Budget and the term of the contract be extended to 12/31/10. The CPS project team and all other terms of the current Standard Agreement would remain the same.

Please do not hesitate to contact me if you have any questions or would like to discuss and aspects of the proposed plan for moving forward.

Best regards,



Roger Ganse  
State Client Services  
CPS Human Resource Services  
(916) 471-3163

## Exhibit B

### Roger Ganse Profile

Roger Ganse currently serves as the CPS Program Director for Organizational Strategies. He is a seasoned Public Sector Management Specialist with extensive experience in Institutional Development and in effectively mobilizing appropriate resources to address organizational, program, and management challenges. Mr. Ganse has held executive and management positions within California state government. He has also provided a broad range of management consulting services to public sector organizations at the local, state, and national levels in the U.S.A., Middle East, and Africa. Consulting clients have included international development organizations. Mr. Ganse has had considerable experience formulating and managing donor and grant-funded development programs for public sector clients.

### Professional Experience

- **Program Director, Organizational Strategies, CPS Human Resource Services**

CPS is a Joint Powers Authority (with offices in Sacramento and Washington D.C.) providing a broad spectrum of human resource and organizational consulting services to public sector clients throughout North America. In his current capacity, Mr. Ganse is collaborating with managers and specialists throughout CPS in the launch of this new Division; and, in the development of Organizational Strategies products and services, consulting capacity, and client base.

- **State Client Services Manager; State Practice Consultant, CPS Human Resource Services**

As the CPS *State Client Services Manager*, Mr. Ganse served as the chief relationship-builder with State government clients. His responsibilities also included directing a multi-discipline cadre of more than 50 consultants in the provision of strategic organizational, human resource, and related management consulting services for client organizations - which included constitutional offices, executive departments, control agencies, boards, and commissions. As one of the principal State Practice consultants, Mr. Ganse directed and conducted organizational strengthening and management trouble-shooting engagements for State executive clients.

- **Principal, Development Management Associates, Malawi and U.K.**

As the Resident Principal of this Africa-based management consulting firm, Mr. Ganse designed and directed a broad range of institutional development and management strengthening projects for governments and international development organizations in central and southern Africa. Mr. Ganse's primary responsibilities centered on working with national government organizations and bi-lateral and multi-lateral funding agencies in formulating and implementing donor and grant-funded institutional development projects. Clients and donor organizations included the governments of Malawi and Mozambique, the World Bank, the United Nations Development Program, the EU; and the U.K. Department for International Development (DFID), and the U.S. Agency for International Development (USAID). DMA services were principally focused in the Central Government, Finance, Environmental, and Security sectors.

Mr. Ganse served as *Managing Agent* for the Malawi Police Reform Program – a British government-funded project which transformed the national police service in line with the country's transition from dictatorship to multi-party democracy. Mr. Ganse worked

directly with the Malawi Minister of Internal Affairs, the Inspector General of Police, and U.K. Police and Security experts in designing and executing the Program – which included the implementation of a nation-wide Community Policing program; and service-wide improvements in management, training, and core policing areas such as investigation and custody practices.

Under another long-term engagement, Mr. Ganse and DMA provided program design, implementation, and administration services for the Malawi Community-based Resource Management (COMPASS) Project – a USAID funded nation-wide program of small grants and environmental demonstration projects.

- **Senior Manager, Price Waterhouse, Oakland, California**  
 Directed and participated in domestic and overseas Organizational and Management consulting engagements within the firm's International Transportation Practice. In this capacity, Mr. Ganse also assisted clients with the preparation of donor funding proposals for sector-wide improvement projects.
- **Management Consultant to the Director, California Department of Transportation (Caltrans), Sacramento, California**  
 Provided program planning and evaluation services for the Office of the Director. Responsibilities included the design of Strategic Management process for this state department with 15,000 employees and multi-billion dollar annual budget. Mr. Ganse also served as deputy project director for the *Caltrans 2000 Project*, directing a team of external consultants and departmental managers in the design and execution of a comprehensive functional review of the Department's headquarters and 12 district offices.
- **Program Management Consultant to the International Programs Office, US Secretary of Transportation Washington D.C.**  
 Mr. Ganse evaluated the effectiveness of US Department of Transportation sponsored USA-based training of foreign engineers, planners and administrators.
- **Management Consultant to the Saudi Arabian Ministry of Communications, Riyadh**  
 As a senior consultant to the U.S. - Saudi Arabia Joint Commission for Economic Development, Mr. Ganse designed and implemented a human resources development program for the professional staff of this ministry responsible for Saudi Arabia's national transportation planning and operations.
- **Assistant Executive Director, California Energy Commission, Sacramento**  
 This State Commission is responsible for California's energy policy and program development; statewide Conservation, Energy Forecasting and Alternative Energy Development programs; and, the siting of major electricity and gas facilities. As Assistant Executive Director, Mr. Ganse provided program and administrative direction over the Commission's Conservation, Energy Assessment, and Administration divisions.
- **Chief of Grants Administration, State Department of Transportation, Sacramento, California**  
 Established and directed the State's first centralized office for the seeking and management of federal transportation grant funds. Mr. Ganse directed Caltrans grant writing and management activities, and presented California's transportation grant proposals to federal agencies in Washington D.C.
- **Chief of Personnel and Management Analysis, Department of Transportation, Sacramento, California**

Mr. Ganse directed the Department's Personnel Selection and Management Analysis functions. Responsibilities included: managing department-wide selection and promotion processes, and directing special organizational, management, and human resource reviews. In carrying out these responsibilities, Mr. Ganse established effective working relationships with the Governor's Office, major labor organizations, and State control agencies.

- **Human Resources Management Consultant to Local Government, Cooperative Personnel Services, California State Personnel Board**

Provided a broad range of human resource and related management consulting services for California cities, counties, and special districts. Mr. Ganse served as the State's Chief Equal Employment Opportunity Advisor to California local governments.

### **Education**

- Masters of Science degree – Organizational Behavior, University of London
- Bachelor of Arts degree – Communication, Public Policy, and Social Sciences; University of California, Berkeley

### **Professional Affiliations**

- International Personnel Management Association, Member

## Exhibit C

### Jeffrey L. Mikles, PMP Profile

Over 30 years of domestic and international management and consulting experience in the private and public sectors. Currently a Principal Consultant with CPS Human Resource Services. This includes significant project management, financial/operational auditing and consulting experience as the Assistant City Auditor of San Jose, California; Senior Auditor for the California Auditor General's Office, and Senior Consultant for Deloitte Haskins & Sells. Have also been Personnel & Data Administration Manager for Northrop Corporation's Aircraft Services Division; a Senior Consultant to Kelling, Northcross & Nobriga, a financial advisory firm to local governments and schools districts; R&G Associates and Sjoberg Evashenk Consulting, government consultants; Gilbert Associates CPAs and Advisors; KPMG LLP and Peterson Worldwide LLC/Navigant Consulting Inc., international accounting and consulting firms.

### Relevant State Project Management & Performance Audit Experience

<b>Client</b>	California Department of Corrections and Rehabilitation, Division of Adult Parole Operations, Supervisory Workload Review
<b>Description</b>	Conducted a workload study of Parole Agent II and III Supervisors and found that the work being performed requires 35% more staff. PA II Specialists average 51% of their time performing supervisory duties compared to a 25% requirement in their duty statement and bargaining unit contract. The study also revealed that agent field supervision and new agent training by the unit supervisor is lacking. There is an increased focus on parolee-related tasks, while less time is spent on employee-related and administrative tasks. The study recommends three alternatives including reclassifying all PA II Specialists as PA II Supervisors, adding more PA IIs to each office, and splitting existing parole units in half.
<b>Client</b>	California Department of Corrections and Rehabilitation, Division of Correctional Health Care Services, Dental Staffing and Workload Study
<b>Description</b>	Conducted a statewide dental staffing study to develop and document appropriate staffing ratios for dentists and dental assistants to sufficiently implement a court-mandated remedial plan to correct dental health care service deficiencies. Based on projected population size and measurable clinical time values, CPS recommended increasing the number of dentists to 692 from 175 (395% increase) that would result in a dentist-to-inmate ratio of 1 to 309 inmates from the current ratio of 1 to 945 inmates. The study also recommends increasing the number of dental assistants from 144 to 1,170 (813% increase).
<b>Client</b>	California Department of Managed Health Care, Health Care Service Plan Licensing Business Process Review
<b>Description</b>	Conducted a comprehensive business process analysis and redesign of the Department's health care service plan licensing operations to optimize workflow, productivity and efficiency, and ensure compliance with the Knox-Keene Act and applicable regulations. Recommended improvements to pre-filing activities, receipt and distribution of electronic filings, and substantive filing review including the use of forms-based filings requiring essential information only, providing technical assistance guides and clear procedures to staff and licensees, staffing changes, technology upgrades, and performance tracking and reporting.

<b>Client</b>	California Department of Food & Agriculture, Dairy Marketing & Milk Pooling Branches, Review of the Milk Producers Security Trust Fund
<b>Description</b>	The Trust Fund was established to pay California dairy farmers for their milk in the case of a default by a California dairy processor or handler. Reviewed the current Trust Fund financing mechanism and claims experience, and identified alternative financing mechanisms/strategies to reduce the current \$5 million funding gap and ensure sufficient funds to pay future claims upon a processor/handler default. Ranked the following alternatives by implementation effort/risk, benefit and cost: maintain status quo with State Treasurer, bank credit facility (letter or line of credit), stop-gap loss insurance or bond, or alternative investment portfolio through an outside investment advisor. The Trust Fund Board adopted the use of bank credit facility.
<b>Client</b>	California Department of Food & Agriculture, Dairy Marketing Branch, Review of Unlawful Marketing Practices
<b>Description</b>	Conducted a review of the marketing practices used by dairy manufacturers (processors), wholesalers, distributors and retailers to sell dairy products in compliance with Section 61384, Unlawful Practices of the Food & Agriculture Code. The focus was developing regulations to evaluate and enforce sales below cost prohibitions. Reviewed federal and state legislation for comparative states, analyzed complaints and compliance actions taken, reviewed price schedules, and surveyed dairy executives and retail stores. Revised Branch-proposed regulations and drafted proposed regulations incorporating Generally Accepted Accounting Principles (GAAP), and enforcement procedures.
<b>Client</b>	California Department of Food & Agriculture, Milk and Dairy Foods Control Branch, Cost Accounting Services
<b>Description</b>	Provided cost accounting services to the Branch to determine the true economic costs for each activity the Branch performs and to develop an activity-based cost accounting economic model to accurately budget for each activity. Also identified opportunities to improve operational efficiency and resource utilization through improved time reporting and coding. Completed the economic model but was unable to put it into production because of deficiencies within Branch management information systems and incompatible data structures.
<b>Client</b>	California Student Aid Commission, Business Process Review of the Specialized Program Branch
<b>Description</b>	Conducted a review of CSAC's major business processes for a variety of state-funded educational grant programs, including application processing, awarding grants, grant payment, monitoring and tracking. Primarily focused on improving data integrity, database structure and controls for the largest grant program, the Assumption Program for Loans for Education (APLE). Identified ways to improve data entry efficiency and effectiveness into the Access database, create necessary audit trails for data change management, and implement system security controls.
<b>Client</b>	California Department of Food & Agriculture, Dairy Marketing Branch, Review and Analysis of Cost Accounting Procedures and Project Management Processes



- Description** Conducted a review of the cost accounting manual, related procedures, and project management processes developed and used by the Branch's Manufacturing Cost Unit to conduct milk and cheese processor cost studies. Identified ways to improve the audit and cost procedures manual, and project management processes to enhance cost study efficiency and productivity; and determined the economic value of the cost studies in comparison to outsourcing the work to private accounting/consulting firms.
- Client** California Secretary of State, Proposition 41 Voter Modernization Project Management Assistance
- Description** Directed the effort to establish a Voter Modernization Board (VMB) in compliance with the Voter Modernization Act of March 2002 to equitably distribute \$200 million in bond funding to eligible counties for voting systems equipment. This included developing the VMB's organizational structure, member roles and responsibilities, administrative policies and procedures, suggested funding allocation criteria and application process, and management plan for submission to the Governor.
- Client** California Department of Insurance, Examination of The Surplus Line Association of California
- Description** Conducted a compliance and management performance audit of The Surplus Line Association of California, a nonprofit advisory organization to the California Insurance Commissioner on surplus line insurance. Identified opportunities to improve organization and operational effectiveness and efficiency in the areas of: administrative and human resource functions, internal controls on cash management, data processing through electronic document filing, employee productivity and performance standard setting, quality control over written work product, and records management and storage.
- Client** California Public Utilities Commission, Audit of CHCF-B high cost claims for Citizens Communications
- Description** Conducted an agreed-upon procedures compliance audit of California High Cost Fund – B claims submitted by the Citizens Communications Company of California for the period from February 1, 1997 through December 21, 2000. The audit consisted of verifying customer records with designated lines in high cost census block groups that were eligible for subsidy, and the use of correct subsidies and federal offsets. Minor discrepancies were found, but in general, Citizens was found to be in compliance.
- Client** California Technology, Trade and Commerce Agency, Review of the Small Business Development Center Program
- Description** Conducted a systems and business process review of the California Technology, Trade and Commerce Agency's Small Business Development Center Program. Identified ways to improve the annual program proposal to the US Small Business Administration; annual contracts with contractor centers; internal organizational structure; operating policies, procedures and related systems for budgeting and expense tracking, contract amendment/modification management, invoicing and payment. Also selected to implement the above improvements. Program and contractor manuals were to be implemented as online applications.

<b>Client</b>	California Department of General Services, Review of the Emergency Telephone Systems 911 Program
<b>Description</b>	Conducted a business process review of the California Department of General Services' Emergency Telephone Systems 911 Program. Identified ways to improve program planning and budgeting, procurement practices, compliance and enforcement, and streamline or add control to existing procedures to increase effectiveness and efficiency, including eliminating unnecessary accounting and data entry tasks.
<b>Client</b>	California Department of Insurance, On-line Customer Service Survey
<b>Description</b>	Coordinated efforts of the California Department of Insurance to develop and implement an on-line customer survey of insurers and producers to identify opportunities and priorities of implementing e-commerce applications for regulating and servicing the industry. Directed the development of the survey tool and statistical sampling methodology. Participated in industry focus groups to validate the survey instrument prior to rollout.
<b>Client</b>	California Department of Corporations, Review of the Financial Services Division
<b>Description</b>	Conducted a management and operations review of the California Department of Corporation's Financial Services Division and interface with the Enforcement Division. The review identified opportunities to: re-examine the annual assessments for escrow agents, finance lenders and mortgage bankers to reflect appropriate costs and ensure equity; expand stakeholder outreach to improve relationships with the industry; and train audit/examiner staff in customer service skills.
<b>Client</b>	California Department of Corporations, Review Health Care Services Plan Program (Health Plan and Health Plan Enforcement Divisions)
<b>Description</b>	Lead the review of the Department's Health Plan and Health Plan Enforcement Divisions responsible for examining, monitoring and enforcing health care service plans in California. The review evaluated workload standards, staffing and operations in preparation for the formation of a new Department of Managed Health Care. The review resulted in the development of workload indicators and identified myriad operational and service improvements.
<b>Client</b>	California Department of Health Services, Year 2000 Review
<b>Description</b>	Conducted a Year 2000 readiness assessment of the California Department of Health Services, a \$23 billion organization with 49 mission-critical systems. Recommended improvements in system testing, business partner/vendor preparedness and interfaces, and contingency planning.
<b>Client</b>	California State Teachers' Retirement System, Human Resources Strategic Plan
<b>Description</b>	Participated in the development of a Human Resources Strategic Plan for the California State Teachers' Retirement System. Evaluated the impact of a redesigned corporate database system on business processes and future human resource requirements. Recommendations addressed staff re-direction within units; redeployment to other divisions; future skill, knowledge and ability requirements; and selected information technology and business process improvements.

<b>Client</b>	California Department of Corrections, Review and Reengineering of the Correctional Business & Administrative Support System (CBASS).
<b>Description</b>	Participated in the systems analysis/business process reengineering of the California Department of Corrections' Correctional Business & Administrative Support System (CBASS). Included workload and workflow analysis, survey of best practices and software applications, process streamlining, cost benefit/payback analysis, and the preparation of a Feasibility Study Report to purchase and implement a \$40 million Human Resource Information System.
<b>Client</b>	California Highway Patrol, Review of the Information Management Division
<b>Description</b>	Conducted a benchmarking study of the California Highway Patrol's Information Management Division to ensure Division staffing and project management are adequate to meet future CHP needs. Surveyed comparable state and local government agencies. Recommendations addressed structural and project planning and management issues.
<b>Client</b>	California Department of General Services, Analysis of the Procurement Division Purchasing Information Network (PIN)
<b>Description</b>	Conducted a replacement analysis of the California Department of General Services' Procurement Division Purchasing Information Network (PIN), including directing the preparation of a Feasibility Study Report to purchase and implement a \$16 million California Statewide Procurement Network (CSPN) to include electronic data interchange, electronic shopping and commerce for state and local government agencies.
<b>Client</b>	California Department of Insurance, Review of the Market Conduct Examination Process
<b>Description</b>	Conducted an operational review of the California Department of Insurance's Market Conduct examination process. Identified opportunities to improve exam productivity, efficiency and effectiveness through automated auditing tools, inside and outside contractor quality control guidelines, and standardized reporting.
<b>Client</b>	California Department of Insurance, Review of the Field Operations and Legal Divisions
<b>Description</b>	Conducted operational reviews of the California Department of Insurance's Field Operations and Legal Divisions. The reviews identified over \$4 million in savings through business process improvements in workflow and case management through GroupWare, organizational restructuring, staff reductions and space consolidation.
<b>Client</b>	California Commission on Teacher Credentialing, Review of the Support Services Division
<b>Description</b>	Directed the analysis of the California Commission on Teacher Credentialing's Support Services Division to identify opportunities to increase operational effectiveness, efficiency and economy. Recommendations focused on savings through contracting out for fiscal services, ensuring cost recovery through fees, routine financial reporting, organizational restructuring, improved information technology and operating procedures.
<b>Client</b>	State Personnel Board Corrections

Education  
 Employment Development  
 Health Services  
 Insurance  
 Motor Vehicles  
 Transportation and Youth Authority

**Description** Directed reviews and management audits of state government entities to increase operational and organizational effectiveness, efficiency and economy. California agencies/departments reviewed include the State Personnel Board, Corrections, Education, Employment Development, Health Services, Insurance, Motor Vehicles, Transportation and Youth Authority. Several studies included revenue and cost analyses and compliance audits of cost allocation plans per state and federal criteria. Also conducted an organizational and operations review of the Oregon State Auditor. Study recommendations identified millions in cost savings/avoidance and productivity improvements.

#### **Education and Affiliations**

- Michigan State University, Bachelor's degree
- Arizona State University, Master's degree
- Holds the Association of Government Accountants designation of Certified Government Financial Manager
- Member of the Project Management Institute and holds the Project Management Professional (PMP) certification.
- Member of the Association of Certified Fraud Examiners

## **Exhibit D**

### **F. Arnold Schuler Profile**

Mr. Schuler has provided consultation to numerous state agencies within California on a variety of projects including organization and system development, finance, analytical review, and staff development. Mr. Schuler brings a wealth of knowledge about the State of California government system, as he worked for the State of California in various agencies for more than 35 years and has been consulting with state agencies for more than 10 years.

### **Employment History**

- Consultant, CPS Human Resource Services
- Consultant, F. Arnold Schuler consulting
- Chief of Technology Services, CA Board of Equalization
- Deputy State Controller, State Controller's Office
- Chief of Audits and Collection, Department of Benefit Payments
- Chief of Computer Systems, Department of Transportation
- Chief of Management Audit and Review, Department of Transportation
- Manager of Fiscal Systems Office, Department of Water Resources
- Fiscal Systems Analyst, Department of General Services
- Field Audit Supervisor, Board of Equalization

### **Professional Experience**

- Provide consulting expertise on finance, organization and system development to State of California and local government agencies. Studies included the Departments of Transportation, Motor Vehicles, Inspector General, Bd. of Equalization, Managed Health Care, Water Resources, State Teachers' Retirement, Fish and Game, Attorney General and Orange County.
- Managed the Technology Services Division that consisted of over 200 technology development staff and outside consultants. Was responsible for all technology development and maintenance to support the collection through 27 tax programs of over \$30 billion in annual revenue.
- Responsible for the management of all State Controller Office programs. Programs included Reporting, Control and Cash Management of State Funds; Audit of State Agencies, Local Government and State Vendors; Payment of the State's Vendors and Payroll; Fiscal Consultation to Local Government; Estate Tax Administration; Unclaimed Property Administration; and Technology Development.
- Responsible for the management of 37 field offices relative to their tax compliance administration of the Unemployment Insurance Tax and Personal Income Tax Withholding Programs.
- Responsible for the development, operation and maintenance of all technology activities supporting this agency's major programs.

- Responsible for all audits and analytical reviews of the programs of this major governmental agency.
- Responsible for the development, maintenance and analysis of all fiscal systems and procedures supporting this department's operations.
- Performed major studies of fiscal systems that supported all state agencies programs.
- Supervised and performed field audits of sales, use, cigarette, motor vehicle fuel tax licensees.

**Education**

- California State University, Sacramento, CA.
  - BA - Business Administration
  - MPA - Public Administration

**Professional Affiliations**

- Certified Public Accountant – California
- Past member, Positive Enforcement Committee, California Board of Accountancy
- Past Chair of the Federal/State Cash Management Equity Task Force
- Past Chair and Co-founder of California Auditors for Management Association.
- Past Advisor to the Governmental Accounting Standards Board on Accounting Policy
- Past Member of Statewide Task Force to establish Electronic Commerce within California State government.

May 24, 2010 – Item 27

RESOLUTION 2010-56

RESOLUTION OF THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY (RMC) AUTHORIZING AN AMENDMENT TO THE INTERAGENCY AGREEMENT WITH COOPERATIVE PERSONNEL SERVICES (RMC09511).

WHEREAS, The legislature has found and declared that the San Gabriel River and its tributaries, the Lower Los Angeles River and its tributaries, and the San Gabriel Mountains, Puente Hills, and San Jose Hills constitute a unique and important open space, environmental, anthropological, cultural, scientific, educational, recreational, scenic, and wildlife resource that should be held in trust to be preserved and enhanced for the enjoyment of, and appreciation by, present and future generations; and

WHEREAS, The Rivers and Mountains Conservancy (RMC) statute provides in part that: Section 32614: The conservancy may do all of the following:

- (b) Enter into contracts with any public agency, private entity, or person necessary for the proper discharge of the conservancy's duties, and enter into a joint powers agreement with a public agency, in furtherance of the purposes set forth in Section 32602.
- (e) Enter into any other agreement with any public agency, private entity, or person necessary for the proper discharge of the conservancy's duties for the purposes set forth in Section 32602.

WHEREAS, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); and NOW

*Therefore be it resolved that* the RMC hereby:

1. FINDS that this action is consistent with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Act and is necessary to carry out the purposes and objectives of Division 22.8 of the Public Resources Code.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. ADOPTS the staff report dated May 24, 2010.
4. APPROVES an amendment to the interagency agreement with the Cooperative Personnel Services (RMC09511) not to exceed \$25,000 and extend the agreement period through December 31, 2010.

*~ End of Resolution ~*

Passed and Adopted by the Board of the  
SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS  
CONSERVANCY on May 24, 2010.

\_\_\_\_\_  
Frank Colonna, Chairperson

ATTEST:

\_\_\_\_\_  
Terry Fujimoto  
Deputy Attorney General



**DATE: May 24, 2010**

**TO: RMC Governing Board**

**FROM: Belinda V. Faustinos, Executive Officer**

**SUBJECT: Item 28: Consideration of resolution authorizing amendments to the Watershed Conservation Authority (WCA) Joint Powers Agreement**

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Staff requests that this item be tabled for action until the June 28, 2010 board meeting. Staff from the RMC is still in discussions with Los Angeles County Flood Control District (LACFCD) staff regarding the amendments. However, there will be a discussion regarding some of the intended amendments that will include at minimum the following:

- 1) Reducing the number of positions representing the RMC to three so that there is a LACFCD majority on the board.
- 2) Adding provisions to the agreement that will require that WCA fiscal staff report to the LACFCD.

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**DATE:** May 24, 2010

**TO:** RMC Governing Board

**FROM:** Belinda V. Faustinos, Executive Officer

**SUBJECT:** Item 29: Consideration of resolution recommending adoption of revised policies for advance of grant funds

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**PROGRAM AREA:** Territory wide

**RECOMMENDATION:** That the RMC approve a resolution recommending adoption of revised policies for advance of grant funds.

**BACKGROUND:** The Board approved procedures for advance of grant funds on September 15, 2003. A recommendation resulting from the RMC 2008-09 Audit by Department of Finance for Proposition 40 and 50 Bond Funds, include reduction of the time period allowed for grant fund advances. This recommendation will reduce the period for advances from 90 days to 30 days. In practice, action has already been taken by staff to ensure that advances are not granted for more than 30 days. This recommended action by the RMC board will affirm this policy change.

Additionally, the RMC staff takes steps to require more specific documentation of immediate cash need. Requests are now documented with specific information about vendors/contractors and payment conditions. RMC now requires all grantees to return unused advance funds and interest earned on the funds unless they are approved to be applied to purposes consistent with the original intent of the grant.

Other provisions of the grant disbursement policy which includes advances remain the same.

**Grant disbursement Policy (proposed changes shown in strike-out and highlight)**

Funds will not be transferred in advance of actual need. The RMC may authorize the award of a grant containing a provision permitting immediate transfer of grant funds if the following conditions are met:

1. The grantee requests ~~immediate~~ transfer of funds **for a period of no more than 30 days**;
2. The **Executive Officer** ~~RMC finds~~ that such transfer is necessary to carry out the purposes for which the funds are to be granted, and if it finds that without such immediate transfer successful completion of the project would be jeopardized.

**LEGISLATIVE AUTHORITY AND RMC ADOPTED POLICIES/AUTHORITIES:** The Rivers and Mountains Conservancy (RMC) statute provides in part that:

Section 32604: The conservancy shall do all of the following:

- (a) Establish policies and priorities for the conservancy regarding the San Gabriel River and the Lower Los Angeles River, and their watersheds, and conduct any necessary planning activities, in accordance with the purposes set forth in Section 32602.
- (c) Approve conservancy funded projects that advance the policies and priorities set forth in Section 32602.

May 24, 2010 - Item 29

RESOLUTION NO. 2010-58

RESOLUTION OF THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS  
AND MOUNTAINS CONSERVANCY (RMC) TO ADOPT REVISED POLICIES  
FOR ADVANCE OF GRANT FUNDS.

WHEREAS, The legislature has found and declared that the San Gabriel River and its tributaries, the Lower Los Angeles River and its tributaries, and the San Gabriel Mountains, Puente Hills, and San Jose Hills constitute a unique and important open space, environmental, anthropological, cultural, scientific, educational, recreational, scenic, and wildlife resource that should be held in trust to be preserved and enhanced for the enjoyment of, and appreciation by, present and future generations; and

WHEREAS, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); and NOW

*Therefore be it resolved that* the RMC hereby:

1. FINDS that this action is consistent with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Act and is necessary to carry out the purposes and objectives of Division 22.8 of the Public Resources Code.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. ADOPTS the staff report dated May 24, 2010.
4. ADOPTS revised policies for advance of grant funds.

~ End of Resolution ~

Passed and Adopted by the Board of the

SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS  
CONSERVANCY on May 24, 2010

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Frank Colonna, Chair

ATTEST:

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Terry Fujimoto  
Deputy Attorney General

**DATE:** May 24, 2010

**TO:** RMC Governing Board

**FROM:** Belinda V. Faustinos, Executive Officer

**SUBJECT:** Item 30: Consideration of resolution approving the Watershed Conservation Authority preliminary FY 2010/11 Budget.

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**STAFF RECOMMENDATION:** That the RMC approve the Watershed Conservation Authority preliminary Fiscal Year 2010/11 budget.

**BACKGROUND:** In accordance with the provisions of the Joint Powers Agreement, approval of the WCA budget by the RMC is required. The attached budget (Exhibit A) includes four expenditure components: Administrative, Personnel, Operations, and Capital in the total amount of \$4,463,825.

The Administrative expenditure budget in the amount of \$63,176 is shown by line item detail in the attached budget summary. The major expenses in this portion of the budget are for the annual audit and professional services. The professional services item has provided for a contract with Conservation Strategy Group (Funding Opportunities) which is funded by the Flood Control District contribution to the JPA. All general operational expenses are funded by the JPA member contributions. With the Watershed Conservation Authority operating as an employer entity, additional administrative expenses have been added to the budget such as wireless phones for the project managers and IT support for the organization.

Personnel expenses include salaries, benefits and third-party administrative support (e.g., HR, payroll, and retirement plan administration). Currently, the Watershed Conservation Authority employs 3 full-time and 2 part-time staff members. In fiscal year 2010/11, one of the part-time positions will become full-time (Project Manager) and a new full-time position will be added (Administrative Assistant). The personnel expenses were projected assuming 5 full-time employees and 1 part-time employee. Benefits were modeled based on 30% of pay. Contracts for insurance plans and administrative support will be renewed between February and May 2011.

The Capital budget in the amount of \$4,062,416 reflects those grants that are expected to have a carryover balance as of June 30, 2010. The Capital funds include funding from multiple sources such as the RMC, Prop A funds, federal funds and other state funds. These funds have been allocated to support project planning and development. A portion of the Capital budget will be allocated to cover personnel expenses and administrative overhead as permitted by the grant agreements. It is anticipated this allocation will be necessary by January 2011.

The Operations section of the budget in the amount of \$272,023 is consistent with the annualized revenues and expenditures necessary to operate Citrus Heights (Pico Rivera), Duck Farm, River Wilderness Park, South Gate, and Walnut Creek properties. Expenditures at South Gate, Citrus Heights and Walnut Creek are minimal. In order to cover the minimum required expenditures for Citrus Heights, River Wilderness Park, and Walnut Creek a transfer of revenues is necessary from the Duck Farm and South Gate. The following is a discussion of the operations activities at each of these properties.

### CITRUS HEIGHTS (page 11)

Total expenditures for the Citrus Heights property are \$100 (vacant land insurance). Currently, Citrus Heights does not generate revenues; staff will transfer funds from the South Gate property to fill gaps as needed.

### DUCK FARM (page 12)

The operations budget for Duck Farm addresses the minimum requirements needed to maintain the property. The FY 2010/11 budget includes anticipated expenditures of liability insurance and fire insurance for the dwellings, ranger patrol services, utilities, structure maintenance and property maintenance such as weed abatement. The projected amount of expenditures for FY 2010/11 is \$142,608. In determining the expenditures for the upcoming fiscal year, staff used the following:

- Insurance estimates (fixed cost)
- Ranger Services - \$3,917 per month based on a minimum number of hours needed to patrol the property and provide on call support for emergencies and events. This is an increase from \$3,500 per month budgeted in FY 2009/10 due to increased patrol hours.
- Deferred maintenance contingency - Calculated as a percent of lease revenues to cover the cost of deferred maintenance expenses. While some costs have been identified, other items are pending estimates at this time.
- Property Maintenance/Minor repairs - This cost includes weed abatement activities and other property maintenance requirements, particularly those concerning health and safety.

Revenue for Duck Farm is generated from leases and citation tickets. These revenues include \$72,139 rental income from four dwellings, \$50,000 lease income from the nursery, and \$36,000 lease income from freeway billboards. Anticipated revenue from citations is \$3,000. Total projected revenue for Duck Farm is \$158,155. Because of tenant turnover, revenue to cover Duck Farm operations expenses is budgeted at 90% of annual lease income.

Staff anticipates that it will conduct community outreach and advisement regarding the type of future equestrian operations desired at the currently closed Equestrian Center. Once this process is complete, staff will issue requests for qualifications to create a list of qualified potential operators, followed by requests for proposals, based upon a sound fiscal plan for long term establishment and operation of the equestrian center. It is projected that this part of the process will take about 12 months.

The WCA has entered into a Memorandum of Agreement with the Los Angeles Conservation Corps (LACC). This provides additional revenue offset and benefits for the Duck Farm. At this time, use of the enclosed shed and fenced yard in trade for maintenance and project assistance provides a mutually beneficial relationship with the WCA and LACC. The LACC occupancy on this part of the site is viewed as very desirable, as it is an area otherwise vacant, and therefore subject to vandalism.

### RIVER WILDERNESS PARK (page 13)

The operations budget for River Wilderness Park addresses the minimum requirements needed to maintain the property. The FY 2010/11 budget includes anticipated expenditures of liability insurance, ranger patrol services, structure maintenance and property maintenance such as weed abatement. The total amount of expenditures for FY 2010/11 is \$121,055. In determining the expenditures for the upcoming fiscal year, staff used the following:

- Insurance estimates (fixed cost)
- Ranger Services - \$2,333 per month based on a minimum number of hours needed to patrol the property and provide on call support for emergencies and events. This is an increase from \$2,000 per month budgeted in FY 2009/10 due to increased patrol hours.
- Deferred maintenance contingency – Calculated as a percent of lease revenues to cover the cost of deferred maintenance expenses. While some costs have been identified, other items are pending estimates at this time.
- Property Maintenance/Minor repairs – This cost includes weed abatement activities and other property maintenance requirements.

Revenue for River Wilderness Park includes funding from leases and citation tickets. These revenues include two tenants living at the River Wilderness Park property, a lease that the WCA has with Rainbow Ranch (equestrian facility), and an office lease the WCA has with the San Gabriel River Discovery Center Authority for a total of \$93,183. Anticipated revenue from citations is \$10,000. Total projected revenue for River Wilderness Park is \$103,183.

Staff in consultation with a certified general contractor has developed a deferred maintenance list for the office building and tenant buildings located on the River Wilderness Park property. This list will help inform priorities for repair and staff will return to the WCA Board to amend the budget as needed given any changes to revenue that would facilitate any of these projects moving forward.

#### SOUTH GATE RIPARIAN PROPERTY (page 14)

The WCA acquired this property in August 2008 and is working with NE Trees to develop a site plan to develop it into an LA River Bike Trail Mini Park and a riparian restoration project. At this time, the property is vacant and is not easily accessible to the public and therefore there are minimal costs associated with its operations and maintenance. Total expenditures for the South Gate Property are \$100 (vacant land insurance). Revenue for the property and other WCA properties comes from a billboard located on site with CBS Outdoor of \$23,500. The WCA works closely with the City of South Gate to oversee any maintenance issues related to the site. To cover similar insurance policies for Walnut Creek and Citrus Heights, staff will transfer funds from South Gate to fill gaps as needed.

#### WALNUT CREEK (page 15)

Walnut Creek Open Space was acquired in October 2008 and the process of initiating a long-term management and planning document for recreational uses and habitat conservation was stopped due to the state bond freeze. Currently, Walnut Creek Open Space does not generate revenues; therefore, until the planning process is completed and uses of the land are better defined, the property will remain closed to the public. The property is managed by in-kind services through the City of San Dimas and the RMC. The City of San Dimas has agreed to cover the cost of weed abatement on a portion of the site; the RMC contract with the CCC's will ensure that the weed abatement is complete. The planning efforts will be completed in FY 2010/11. Total expenditures for the Walnut Creek Property are \$100 (vacant land insurance).

The final budget will be presented for approval in July.

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

Date of Report: May 17, 2010

Report: Total Revenues & Expenses

Item	FY 10/11 Budget	Comments
<b>REVENUES</b>		
<i>Administration</i>		
LA County Flood Control District	\$ 25,000	
RMC	\$ 25,000	
Consultant Services	\$ 66,210	SGRDCA contract to be applied to personnel expenses
Carryover	\$ 13,176	JPA-WCA balance
<b>Administration Subtotal</b>	<b>\$ 129,386</b>	
<i>Operations</i>		
Duck Farm Leases	\$ 142,340	90% of estimated annual leases due to tenant turnover
River Wilderness Park Leases	\$ 93,183	
South Gate Riparian Park Lease	\$ 23,500	
Citations	\$ 13,000	
Carryover	\$ -	
<b>Operations Subtotal</b>	<b>\$ 272,023</b>	
<i>Capital Outlay</i>		
RMC	\$ 3,840,197	
LACFCD	\$ 31,237	
Federal Funds	\$ 30,661	
Local Funds	\$ 160,320	
Other	\$ -	
<b>Capital Outlay Subtotal</b>	<b>\$ 4,062,416</b>	
<b>TOTAL REVENUES</b>	<b>\$ 4,463,825</b>	
<b>EXPENSES</b>		
<i>Administration</i>		
Insurance - Board of Directors	\$ 2,500	
Office Supplies	\$ 526	
Postage	\$ 700	
Printer Supplies	\$ 500	
Professional Services		
Audit	\$ 25,000	
Funding Opportunities	\$ 24,000	
Insurance Bond	\$ 250	
Information Technologies	\$ 4,900	
Legal	\$ -	
Wireless Phones	\$ 4,800	
<b>Administration Subtotal</b>	<b>\$ 63,176</b>	
<i>Personnel</i>		
Salaries	\$ 277,545	5 FT Employees, 1 PT Employee
Benefits	\$ 83,263	Health & Life Insurance, 457(b) contributions & fees, WC
Personnel Services	\$ 1,447	HR & Payroll Administration
Travel	\$ 12,000	
Miscellaneous (Training, etc.)	\$ 5,000	
<b>Personnel Subtotal</b>	<b>\$ 379,254</b>	



**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

Date of Report: May 17, 2010

Report: Total Revenues & Expenses

Item	FY 10/11 Budget	Comments
<i>Operations</i>		
Alarm Services	\$ 2,000	
Insurance - Liability & Structure	\$ 16,300	
Insurance - Umbrella Policy	\$ 5,000	
Janitorial Services	\$ 18,259	
Minor Repairs	\$ 22,500	
Misc. Lease Services	\$ 5,500	
Park Facilities	\$ -	
Ranger Patrol Services	\$ 75,000	
Utilities	\$ 40,523	
Weed Abatement	\$ 10,000	
Deferred Maintenance Contingency	\$ 58,881	
Transfer to Other Properties	\$ 18,060	
<b>Operations Subtotal</b>	<b>\$ 272,023</b>	
<i>Capital Carryover</i>		
RMC Grants	\$ 3,527,153	After Personnel Expenses
LACFCD	\$ 31,237	
Federal Funds	\$ 30,661	
Local Funds	\$ 160,320	
Other	\$ -	
<b>Capital Carryover Subtotal</b>	<b>\$ 3,749,372</b>	
<b>TOTAL EXPENSES</b>	<b>\$ 4,463,825</b>	

**BALANCE (REVENUES-EXPENSES)      \$            0.00**

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**

**Report: Revenues**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance
<b>REVENUES</b>				
<i>Administration</i>				
LA County Flood Control District	\$ 25,000			\$ 25,000
RMC	\$ 25,000			\$ 25,000
Consultant Services <sup>1</sup>	\$ 66,210			\$ 66,210
Carryover <sup>2</sup>	\$ 13,176			\$ 13,176
<i>Administration Subtotal</i>	<i>\$ 129,386</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 129,386</i>
<i>Operations</i>				
Duck Farm Leases <sup>3</sup>	\$ 142,340			\$ 142,340
River Wilderness Park Leases	\$ 93,183			\$ 93,183
South Gate Riparian Park Lease	\$ 23,500			\$ 23,500
Citations	\$ 13,000			\$ 13,000
Carryover	\$ -			\$ -
<i>Operations Subtotal</i>	<i>\$ 272,023</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 272,023</i>
<i>Capital Outlay</i>				
RMC	\$ 3,840,197			\$ 3,840,197
LACFCD	\$ 31,237			\$ 31,237
Federal Funds	\$ 30,661			\$ 30,661
Local Funds	\$ 160,320			\$ 160,320
Other	\$ -			\$ -
<i>Capital Outlay Subtotal</i>	<i>\$ 4,062,416</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 4,062,416</i>
<b>TOTAL REVENUES</b>	<b>\$ 4,463,825</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,463,825</b>

**NOTES:**

<sup>1</sup>Consultant Services revenue from SGRDCA for personnel expenses (contract through June 2011)

<sup>2</sup>Carryover revenue from JPA-WCA (estimated balance 5/10/2010 after payments to ADM Consulting, CSG, Verizon Wireless)

<sup>3</sup>90% of estimated annual leases due to tenant turnover

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**

**Report: Administration**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance
<i>Administration</i>				
Insurance - Board of Directors	\$ 2,500			\$ 2,500
Office Supplies	\$ 526			\$ 526
Postage	\$ 700			\$ 700
Printer Supplies	\$ 500			\$ 500
Professional Services				
Audit	\$ 25,000			\$ 25,000
Funding Opportunities	\$ 24,000			\$ 24,000
Insurance Bond	\$ 250			\$ 250
Information Technologies	\$ 4,900			\$ 4,900
Legal	\$ -			\$ -
Wireless Phones <sup>1</sup>	\$ 4,800			\$ 4,800
<i>Administration Subtotal</i>	<i>\$ 63,176</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 63,176</i>

**NOTES:**

<sup>1</sup>Three (3) Verizon Wireless Blackberries @ \$400 per month

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**

**Report: Personnel**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance
<i>Personnel</i>				
Salaries	\$ 277,545			\$ 277,545
Benefits	\$ 83,263			\$ 83,263
Personnel Services	\$ 1,447			\$ 1,447
Travel	\$ 12,000			\$ 12,000
Miscellaneous (Training, etc.)	\$ 5,000			\$ 5,000
<b>Personnel Subtotal</b>	<b>\$ 379,254</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 379,254</b>

**NOTES:**

Set annual review cycle for July with prorated reviews and salary increases, as applicable, beginning 7/1/2010

Benefits are calculated at 30% of pay to cover payroll taxes, health and life insurance, retirement contribution & fees, and WC fees

Personnel Services includes HR and Payroll administration fees

Travel is based on \$250 per employee per month for 4 FTE

Personnel Detail	Wage	Salary increase	Hrs	Total Hrly	Total Annual	Benefits	Total Comp
						<b>0.30</b>	
Deputy Executive Officer	33.16	2%	2080	\$ 33.82	\$ 70,352	\$ 21,106	\$ 91,458
Project Manager III	28.64	2%	2080	\$ 29.24	\$ 60,812	\$ 18,244	\$ 79,056
Project Manager II	27.28	0%	2080	\$ 27.28	\$ 56,742	\$ 17,023	\$ 73,765
Project Manager I	16.47	0%	2080	\$ 16.47	\$ 34,258	\$ 10,277	\$ 44,535
Fiscal Manager (1/2)	31.25	0%	1040	\$ 31.25	\$ 32,500	\$ 9,750	\$ 42,250
Administrative Assistant	11.00	0%	2080	\$ 11.00	\$ 22,880	\$ 6,864	\$ 29,744
<b>TOTAL</b>				<b>\$ 149.06</b>	<b>\$ 277,545</b>	<b>\$ 83,263</b>	<b>\$ 360,808</b>

**Assumptions:**

Prorated salary increases 5/12ths

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**

**Report: Capital Outlay**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance
<i>Capital Carryover</i>				
RMC Grants	\$ 3,840,197			\$ 3,840,197
LACFCD	\$ 31,237			\$ 31,237
Federal Funds	\$ 30,661			\$ 30,661
Local Funds	\$ 160,320			\$ 160,320
Other	\$ -			\$ -
<b>Capital Carryover Subtotal</b>	<b>\$ 4,062,416</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,062,416</b>

Capital Outlay Detail								
Project	Funding Source	RMC	LACFCD	Federal	Local	Other	Total	Notes
Green Visions - Phase I & III	RMC3240	\$ -	\$ 31,237	\$ -	\$ -	\$ -	\$ 31,237	Carry over Flood Control District
Duck Farm Planning	RMC3243	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	Remaining Advance - \$661.75
Duck Farm Acquisition & Planning	RMC3255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Remaining Advance \$0
Walnut Creek Property	RMC3522	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	Remaining Advance \$0
ARWP Relocation and Planning	RMC3596	\$ 45,416	\$ -	\$ -	\$ -	\$ -	\$ 45,416	5/10/10 Return \$45,416 to RMC. Remaining Advance \$0
ARWP Theological Property Acquisition	RMC3615	\$ 425,225	\$ -	\$ -	\$ -	\$ -	\$ 425,225	5/10/10 Return \$25,000 to RMC; Remaining Advance \$10,800.16
Emerald Necklace-San Jose Creek	RMC3618	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	Remaining Advance \$7,984.39
South Gate Riparian	RMC3634	\$ -	\$ -	\$ -	\$ 13,320	\$ -	\$ 13,320	Prop A Funds
Duck Farm Phase 1A Development	RMC3609	\$ 1,755,889	\$ -	\$ -	\$ -	\$ -	\$ 1,755,889	Remaining Advance \$33,514.19
Duck Farm SEP		\$ -	\$ -	\$ 30,661	\$ -	\$ -	\$ 30,661	
Duck Farm - Prop A		\$ -	\$ -	\$ -	\$ 147,000	\$ -	\$ 147,000	
Whittier Narrows Recreation Development	RMC3619	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	Remaining Advance \$98,754.48
Tax Defaulted Properties	RMC3640	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
WCA Capital Project Implementation	RMC09102	\$ 219,104	\$ -	\$ -	\$ -	\$ -	\$ 219,104	Will need to advance funds before 7/1/2010
SGR Cattle Canyon Improvement Project	RMC09105	\$ 776,000	\$ -	\$ -	\$ -	\$ -	\$ 776,000	
Watershed Coordinator Grant(s)	RMC09103	\$ 168,563	\$ -	\$ -	\$ -	\$ -	\$ 168,563	
<b>Capital Outlay Subtotal</b>		<b>\$ 3,840,197</b>	<b>\$ 31,237</b>	<b>\$ 30,661</b>	<b>\$ 160,320</b>	<b>\$ -</b>	<b>\$ 4,062,416</b>	

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**

**Report: Operations**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance
<i>Operations</i>				
Alarm Services	\$ 2,000			\$ 2,000
Insurance - Liability & Structure	\$ 16,300			\$ 16,300
Insurance - Umbrella Policy	\$ 5,000			\$ 5,000
Janitorial Services	\$ 18,259			\$ 18,259
Minor Repairs	\$ 22,500			\$ 22,500
Misc. Lease Services	\$ 5,500			\$ 5,500
Park Facilities	\$ -			\$ -
Ranger Patrol Services	\$ 75,000			\$ 75,000
Utilities	\$ 40,523			\$ 40,523
Weed Abatement	\$ 10,000			\$ 10,000
Deferred Maintenance Contingency	\$ 58,881			\$ 58,881
Transfer to Other Properties	\$ 18,060			\$ 18,060
<b>Operations Subtotal</b>	<b>\$ 272,023</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 272,023</b>

<b>Operations Detail</b>						
Item	CITRUS HEIGHTS	DUCK FARM	RWP	SOUTH GATE	WALNUT CREEK	TOTAL
Alarm Services	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Insurance - Liability & Structure Insurance	\$ 100	\$ 8,000	\$ 8,000	\$ 100	\$ 100	\$ 16,300
Insurance - Umbrella Policy	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ 5,000
Janitorial Services	\$ -	\$ -	\$ 18,259	\$ -	\$ -	\$ 18,259
Minor Repairs	\$ -	\$ 17,500	\$ 5,000	\$ -	\$ -	\$ 22,500
Misc. Lease Services	\$ -	\$ 4,500	\$ 1,000	\$ -	\$ -	\$ 5,500
Park Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ranger Patrol Services	\$ -	\$ 47,000	\$ 28,000	\$ -	\$ -	\$ 75,000
Utilities	\$ -	\$ 5,523	\$ 35,000	\$ -	\$ -	\$ 40,523
Weed Abatement	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
Deferred Maintenance Contingency	\$ -	\$ 35,585	\$ 23,296	\$ -	\$ -	\$ 58,881
Transfers to Other Properties*	\$ -	\$ 10,000	\$ -	\$ 8,060	\$ -	\$ 18,060
<b>Operations Subtotal</b>	<b>\$ 100</b>	<b>\$ 142,608</b>	<b>\$ 121,055</b>	<b>\$ 8,160</b>	<b>\$ 100</b>	<b>\$ 272,023</b>
Revenue (Leases plus Citations)	\$ -	\$ 145,340	\$ 103,183	\$ 23,500	\$ -	\$ 272,023
Balance	\$ (100)	\$ 2,732	\$ (17,872)	\$ 15,340	\$ (100)	\$ 0
*Transfers to Other Properties	\$ 100		\$ 17,872		\$ 100	\$ 18,072

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**

**Report: Citrus Heights**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance	Comments
<i>Operations</i>					
Alarm Services	\$ -			\$ -	
Insurance - Liability & Structure	\$ 100			\$ 100	Vacant land
Insurance - Umbrella Policy	\$ -			\$ -	
Janitorial Services	\$ -			\$ -	
Minor Repairs	\$ -			\$ -	
Misc. Lease Services	\$ -			\$ -	
Park Facilities	\$ -			\$ -	
Ranger Patrol Services	\$ -			\$ -	
Utilities	\$ -			\$ -	
Weed Abatement	\$ -			\$ -	
Deferred Maintenance Contingency	\$ -			\$ -	
Transfer to Other Properties	\$ -			\$ -	
<b>Operations Subtotal</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	

Revenue Detail			
	Monthly	Annual	Balance
Citations			\$ -
<b>Citations Revenue Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

Date of Report: May 17, 2010

Report: Duck Farm Operations

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance	Comments
<i>Operations</i>					
Alarm Services	\$ 2,000			\$ 2,000	
Insurance - Liability & Structure	\$ 8,000			\$ 8,000	Includes Fire Insurance - Residences (4)
Insurance - Umbrella Policy	\$ 2,500			\$ 2,500	\$5M split with El Encanto
Janitorial Services	\$ -			\$ -	
Minor Repairs	\$ 17,500			\$ 17,500	
Misc. Lease Services	\$ 4,500			\$ 4,500	Credit & legal
Park Facilities	\$ -			\$ -	
Ranger Patrol Services	\$ 47,000			\$ 47,000	Salaries, vehicle, overhead; \$4,000 contingency
Utilities	\$ 5,523			\$ 5,523	455 Rall (water, trash, electric, natural gas, pool)
Weed Abatement	\$ 10,000			\$ 10,000	Spring/Fall
Deferred Maintenance Contingency	\$ 35,585			\$ 35,585	25% of lease revenue (@90%)
Transfer to Other Properties	\$ 10,000			\$ 10,000	
<b>Operations Subtotal</b>	<b>\$ 142,608</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 142,608</b>	

Revenue Detail	Monthly	Annual	Balance
Lease 255 San Fidel	\$ 1,265	\$ 15,180	\$ 15,180
Lease 263 San Fidel	\$ 1,250	\$ 15,005	\$ 15,005
Lease 303 San Fidel	\$ 1,146	\$ 13,754	\$ 13,754
Lease 455 Rall	\$ 2,350	\$ 28,200	\$ 28,200
Lease Freeway Billboard	\$ 3,000	\$ 36,000	\$ 36,000
Lease Nursery	\$ 4,168	\$ 50,016	\$ 50,016
<b>Lease Revenue Subtotal</b>	<b>\$ 13,180</b>	<b>\$ 158,155</b>	<b>\$ 158,155</b>
<b>Lease Revenue Subtotal @90%</b>		<b>\$ 142,340</b>	<b>\$ 142,340</b>
Citations		\$ 3,000	\$ 3,000
<b>Citations Revenue Subtotal</b>	<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>Revenue Total</b>	<b>\$ 13,180</b>	<b>\$ 145,340</b>	<b>\$ 145,340</b>

Deferred Maintenance/Capital Expense Detail							
Item	255 San Fidel	263 San Fidel	303 San Fidel	455 Rall	Main House	Equestrian Center	Total
Illegal wiring sensor lights							\$ -
Fence repairs							\$ -
Replace toilet							\$ -
Garage/roof							\$ -
Demo/salvage tack room/stalls							\$ -
Septic/basement leak							\$ -
Pool system							\$ -
Picture window							\$ -
Kitchen leak/structure repairs							\$ -
Pool repairs/maintenance							\$ -
Illegal heater in basement							\$ -
Demo/salvage/sell/trade structures							\$ -
No trespassing signs							\$ -
<b>Deferred Maintenance Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**

**Report: River Wilderness Park Operations**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance	Comments
<i>Operations</i>					
Alarm Services	\$ -			\$ -	
Insurance - Liability & Structure	\$ 8,000			\$ 8,000	Includes Fire Insurance - Residences (4)
Insurance - Umbrella Policy	\$ 2,500			\$ 2,500	\$5M split with Duck Farm
Janitorial Services	\$ 18,259			\$ 18,259	
Minor Repairs	\$ 5,000			\$ 5,000	
Misc. Lease Services	\$ 1,000			\$ 1,000	Credit & legal
Park Facilities	\$ -			\$ -	
Ranger Patrol Services	\$ 28,000			\$ 28,000	Salaries, vehicle, overhead
Utilities	\$ 35,000			\$ 35,000	RMC
Weed Abatement	\$ -			\$ -	Spring/Fall
Deferred Maintenance Contingency	\$ 23,296			\$ 23,296	25% of lease revenue
Transfer to Other Properties	\$ -			\$ -	
<b>Operations Subtotal</b>	<b>\$ 121,055</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,055</b>	

Revenue Detail	Monthly	Annual	Balance
Lease Revenue -Tenant #98	\$ 1,459	\$ 17,506	\$ 17,506
Lease Revenue -Tenant #100	\$ 1,142	\$ 13,706	\$ 13,706
Lease Revenue - Rainbow Ranch		\$ 3,751	\$ 3,751
Lease Revenue - SGRDCA	\$ 685	\$ 8,220	\$ 8,220
Lease Revenue - RMC	\$ 4,167	\$ 50,000	\$ 50,000
<b>Lease Revenue Subtotal</b>	<b>\$ 7,453</b>	<b>\$ 93,183</b>	<b>\$ 93,183</b>
Citations		\$ 10,000	\$ 10,000
<b>Citations Revenue Subtotal</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**  
**Report: South Gate Operations**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance	Comments
<i>Operations</i>					
Alarm Services	\$ -			\$ -	
Insurance - Liability & Structure	\$ 100			\$ 100	Vacant land
Insurance - Umbrella Policy	\$ -			\$ -	
Janitorial Services	\$ -			\$ -	
Minor Repairs	\$ -			\$ -	
Misc. Lease Services	\$ -			\$ -	
Park Facilities	\$ -			\$ -	
Ranger Patrol Services	\$ -			\$ -	
Utilities	\$ -			\$ -	
Weed Abatement	\$ -			\$ -	Spring 2010?; approx. 8 acres
Deferred Maintenance Contingency	\$ -			\$ -	
Transfer to Other Properties	\$ 8,060			\$ 8,060	
<b>Operations Subtotal</b>	<b>\$ 8,160</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,160</b>	

Revenue Detail			
	Monthly	Annual	Balance
Lease Freeway Billboard		\$ 23,500	\$ 23,500
<b>Lease Revenue Subtotal</b>	<b>\$ -</b>	<b>\$ 23,500</b>	<b>\$ 23,500</b>
Citations			\$ -
<b>Citations Revenue Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY FY 2010/2011 BUDGET**

**Date of Report: May 17, 2010**

**Report: Walnut Creek**

Item	FY 10/11 Budget	Expenditures through 9/30/10	Current Expenditures	Balance	Comments
<i>Operations</i>					
Alarm Services	\$ -			\$ -	
Insurance - Liability & Structure	\$ 100			\$ 100	Vacant land
Insurance - Umbrella Policy	\$ -			\$ -	
Janitorial Services	\$ -			\$ -	
Minor Repairs	\$ -			\$ -	
Misc. Lease Services	\$ -			\$ -	
Park Facilities	\$ -			\$ -	
Ranger Patrol Services	\$ -			\$ -	
Utilities	\$ -			\$ -	
Weed Abatement	\$ -			\$ -	
Deferred Maintenance Contingency	\$ -			\$ -	
Transfer to Other Properties	\$ -			\$ -	
<b>Operations Subtotal</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	

Revenue Detail			
	Monthly	Annual	Balance
Citations			\$ -
<b>Citations Revenue Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

May 24, 2010, Item 30

RESOLUTION 2010-59

RESOLUTION OF THE SAN GABRIEL AND LOWER LOS  
ANGELES RIVERS AND MOUNTAINS CONSERVANCY (RMC)  
APPROVING THE FY 10/11 PRELIMINARY BUDGET FOR THE  
WATERSHED CONSERVATION AUTHORITY

WHEREAS, the RMC is a state agency created to acquire and manage public lands within the Lower Los Angeles River and San Gabriel River watersheds, and to provide open space, low impact recreational and educational uses, water conservation, watershed improvement and wildlife and habitat restoration and protection; and

WHEREAS, the Los Angeles County Flood Control District ("DISTRICT"), is a flood control district, whose purpose is to provide for the control and conservation of the flood, storm and other waste waters of said district, to conserve such waters for beneficial and useful purposes and to protect from damage from such flood or storm waters, the harbors, waterways, public highways and property; and

WHEREAS, it is the goal of both the RMC and the DISTRICT to provide for a comprehensive program to expand and improve the open space and recreational opportunities for the conservation, restoration and environmental enhancement of the San Gabriel and Lower Los Angeles Rivers Watershed area consistent with the goals of flood protection, water supply, groundwater recharge and water conservation; and

WHEREAS, The Watershed Conservation Authority has been established as a joint powers agency between the RMC and the District to implement projects which will provide open space, habitat restoration, and watershed improvement projects in both the San Gabriel and Lower Los Angeles Rivers watershed; and

WHEREAS, The RMC must approve WCA's budget; and

WHEREAS, This action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); and NOW

*Therefore be it resolved*, that the RMC hereby:

1. FINDS that this action is consistent with the purposes and objectives of the RMC.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. APPROVES the staff report dated May 24, 2010 and the FY 10/11 preliminary budget.

*~ End of Resolution ~*

Resolution 2010-59

Passed and Adopted by the Board of the  
SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS  
CONSERVANCY on May 24, 2010.

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Frank Colonna, Chairperson

ATTEST:

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Terry Fujimoto  
Deputy Attorney General

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**DATE:** May 24, 2010

**TO:** RMC Governing Board

**FROM:** Belinda V. Faustinos, Executive Officer

**SUBJECT:** Item 31: Consideration of resolution authorizing acceptance of gift from the Honorable Hilda L. Solis, 25<sup>th</sup> United States Secretary of Labor

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**RECOMMENDATION:** Adoption of a resolution authorizing acceptance of gift, specifically a painting, from the Honorable Hilda L. Solis, 25<sup>th</sup> United States Secretary of Labor.

**BACKGROUND:** Several months ago the Honorable Hilda Solis contacted staff regarding her desire to donate a painting to the RMC. The intent of this gift is to serve an educational piece on display at the RMC offices or any other location, identified by the RMC to enhance the public's appreciation of art depicting the natural environment.

We are very honored to be named as the recipient of this gift. As many of the Board members know the Honorable Hilda L. Solis served as the author with former Assemblywoman Sally Havice of legislation which established the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy. As the Congresswoman of the 32<sup>nd</sup> District she also authored a federal bill which directed the National Park Service to conduct a San Gabriel Watershed and Mountains Special Resource Study. She was also the first woman, San Gabriel Valley resident and Latina to receive the John F. Kennedy Library Foundation Profiles in Courage Award.

The attached draft (Exhibit A) has been provided by the Honorable Hilda Silos' legal counsel to document the gift. The Deputy Attorney General has reviewed the agreement and found it to be consistent with our statute and to be in acceptable legal terms. Therefore, staff recommends approval of the resolution, acceptance of the gift and authorization to the Executive Officer to execute the Memorandum of Gift and Agreement to Accept and Administer Gift Property.

**AUTHORITY:** The Public Resources Code provides, in part, that:

32615. The conservancy shall administer any funds appropriated to it, and may expend those funds for capital improvements, land acquisition, or support of the conservancy's operations, in accordance with the purposes set forth in Section 32602. The conservancy may also accept any revenue, money, grants, goods, or services contributed to it by any public agency, private entity, or person and, upon receipt, may use the revenue, money, grants, goods, or services for capital improvements, land acquisitions, or support of the conservancy's operations, in accordance with the purposes set forth in Section 32602. (Underline added)

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